

## **AUDIT COMMITTEE**

*Contact::* Andrea Tomlinson  
*Direct Line:* 0161 253 5133  
*E-mail:* a.j.tomlinson@bury.gov.uk  
*Web Site:* www.bury.gov.uk

**To: All Members of Audit Committee**

**Councillors** : E Fitzgerald (Chair), M Bailey, P Bury,  
J Frith, M Hankey, P Heneghan, S Nuttall, K Rothwell and  
B Vincent

Dear Member/Colleague

### **Audit Committee**

You are invited to attend a meeting of the Audit Committee which will be held as follows:-

<b>Date:</b>	Tuesday, 3 December 2013
<b>Place:</b>	Town Hall, Bury
<b>Time:</b>	7.00 pm
<b>Briefing Facilities:</b>	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
<b>Notes:</b>	



## **AGENDA**

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

Members of the Audit Committee are asked to consider whether they have an interest in any of the matters on the agenda and, if so, to formally declare that interest.

**3 MINUTES OF THE LAST MEETING** *(Pages 1 - 6)*

The Minutes of the Last Meeting held on 22 August 2013 are attached.

**4 PUBLIC QUESTION TIME**

Questions are invited from any members of the public present at the meeting on any matters for which this Committee is responsible.

**5 AUDIT COMMITTEE TRAINING - PROTECTING THE PUBLIC PURSE**

A presentation will be given at the meeting.

**6 PUBLIC SECTOR INTERNAL AUDIT STANDARD** *(Pages 7 - 48)*

A report from the Head of Internal Audit is attached.  
The Public Sector Internal Audit Standards Self Assessment is attached.  
The Internal Auditors' Code of Ethics is attached.  
The Internal Audit Charter is attached.

**7 FINANCIAL MONITORING REPORT APRIL 2013 TO SEPTEMBER 2013** *(Pages 49 - 54)*

A report from the Assistant Director of Resources (Finance and Efficiency) is attached.

**8 QUARTERLY GOVERNANCE STATEMENT JULY 2013 TO SEPTEMBER 2013** *(Pages 55 - 64)*

A report from the Head of Internal Audit is attached.

**9 GIFTS AND HOSPITALITY** *(Pages 65 - 68)*

A report from the Assistant Director of Resources (Finance and Efficiency) is attached

**10 ANNUAL AUDIT LETTER 2012/2013** *(Pages 69 - 70)*

The Notice of certification of completion of the audit from KPMG is attached

**11 EXCLUSION OF PRESS AND PUBLIC**

To consider passing the appropriate resolution under Section 100(A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following items of business since they involve the likely disclosure of the exempt information stated.

**12 INTERNAL AUDIT PROGRESS REPORT** *(Pages 71 - 82)*

A report from the Head of Internal Audit is attached.

**13 INTERNAL AUDIT FEEDBACK** *(Pages 83 - 88)*

A report from the Head of Internal Audit is attached.